

MINUTES OF THE REGULAR MEETING OF THE  
NATCHITOCHEs PARISH COMMUNICATIONS DISTRICT  
TUESDAY, AUGUST 16, 2011  
2:00 P.M.

Chairman Dennie Boyt opened the regular meeting of the Natchitoches Parish Communications District on Tuesday, August 16, 2011 at 2:00 P.M. in the Police Jury Board Room, of the Natchitoches Parish Courthouse.

The Prayer was led by Chief Mickey Dove, followed by the Pledge of Allegiance led by Mr. Chris Page.

Roll call was conducted by 9-1-1 Address Coordinator, Bernice Wallace. Those present were Chairman Dennie Boyt, Vice-Chairman Larry Atteridge, Mr. Jack McCain, Mr. Chris Paige, Mr. Gerald Longlois Chief Mickey Dove, Ms. Jennifer Perkins, Chief Doug Birdwell, and 9-1-1 Director Willis Carter. Absent was Sheriff Victor Jones.

Chairman Dennie Boyt, then recognized and welcomed all visitors, and thanked the 9-1-1 Board for coming out. In attendance were Ms. Rebecca Jones, and Mr. George Minturn.

Chairman Dennie Boyt recognized 9-1-1 Director Willis Carter who asked the board to consider a motion to add item 8C – Motion to authorize the 9-1-1 director to develop or otherwise procure a professional services agreement/contract with Mr. George Minturn for architectural services to the agenda. Motion by Mr. Chris Page, seconded by Mr. Gerald Longlois. **MOTION CARRIED**

Chairman Dennie Boyt, asked the 911 board to consider a motion to approve the minutes of the July 19, 2011 board meeting. Motion by Mr. Gerald Longlois, seconded by Mr. Jack McCain ....**MOTION CARRIED**

Chairman Dennie Boyt asked for staff reports at which time Mr. Carter called upon Ms. Rebecca Jones of Thomas, Johnson and Cunningham to present the financial report for period ending July 31, 2011. After receiving the report followed by a short discussion period, Chairman Boyt asked for a motion to accept the financial report as presented. Motion by Mr. Jack McCain, second by Chief Mickey Dove....**MOTION CARRIED**

9-1-1 Director Willis Carter provided the Directors Report which included updates and information on: Certificate of Deposit re-deposit, Emergency Outdoor Warning System and installation of the Ashland site, Radio Transmitters/Stations, Emergency Power Generator, Delta Regional Authority grant program and legislative meetings, Committee organization work, status of Intergovernmental agreement with NPPJ, and the Emergency Outdoor Warning System informational brochure and Performance/Production Indicators. Chairman Boyt asked for a motion to accept the 9-1-1 directors report as presented. Motion by Chief Doug Birdwell, second by Vice Chairman Larry Atteridge. ....**MOTION CARRIED**

Chairman Boyt asked for any old business to come before the board at which time he recognized Mr. Larry Atteridge who spoke on the importance of ensuring that effective and accurate communications occurs between dispatch personnel and emergency responders. Police Chief Dove and Fire Chief Boyt voiced their concurrence, and all agreed that if a communications is not clear or understood that clarification should be requested immediately.

Mr. Jack McCain inquired as to the status of a previous request for information by a citizen, and Carter reported that the information had been provided as requested.

Chairman Boyt opened new business by asking for motion to approve administrative procedure number 006 credit card usage - addressing the authorized use of a district issued credit card. Following the

discussion a Motion to approve was made by Mr. Gerald Longlois, a second by Chief Doug Birdwell ....  
**MOTION CARRIED**

Chairman Boyt asked for a motion to approve Administrative Procedure Number 007 Accounts Payable - addressing the approved accounts payable process. Motion by Mr. Gerald Longlois, second by Mr. Chris Page .... **MOTION CARRIED**

Chairman Boyt asked for a motion to approve a motion to authorize the 9-1-1 director to develop or otherwise procure a professional services agreement/contract with Mr. George Minturn for architectural services. Motion by Mr. Chris Page, second by Mr. Gerald Longlois .... **MOTION CARRIED**

Having no other business before the 9-1-1 Commission Chairman Dennie asked for a motion to adjourn. Motion by Chief Micky Dove, second by Mr. Chris Paige...**MOTION CARRIED**