

MINUTES OF THE REGULAR MEETING OF THE  
NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT  
TUESDAY, AUGUST 27, 2013  
2:00 P.M.

Chairman Larry Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, August 27, 2013 at 2:00 p.m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

Commissioner Mickey Dove offered the Prayer, followed by the Pledge of Allegiance which was led by Commissioner Jack McCain.

Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace. Present were Commissioner Larry Atteridge, Commissioner Doug Birdwell, Commissioner Mickey Dove, Commissioner Jack McCain, Commissioner Crit Miller, Commissioner Victor Jones, Commissioner Chris Paige, 911 Director Mr. Willis Carter and Legal Counsel Mark Roberts. Absent were Commissioner Rick Nowlin.

Chairman Atteridge recognized and welcomed guest to the meeting which included Mr. J.D. Thornton of the Natchitoches Parish Sheriff's Office.

Chairman Atteridge asked if there were any modifications to the agenda. There were no modifications offered. A motion was offered by Commissioner Dove, seconded by Commissioner Birdwell to accept the agenda as published.....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Chairman Atteridge asked for a motion to approve the minutes of the July 16, 2013 board meeting....Motion to approve by Commissioner McCain, seconded by Commissioner Miller....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Chairman Atteridge introduced the financial report, noting that the District's accounting firm representative was not present, and asking if anyone had any questions regarding the financial reports. A motion to accept the Financial Report as written was offered by Commissioner Birdwell, seconded by Commissioner Jones.....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

The Director's Report was presented by Willis Carter. This report included: NATCOM updates, addressing procedures updates, performance/production indicators and announcements.

Carter reported that Mr. Minturn would begin working with the Electrical and Mechanical Engineers shortly to finish work on the planning phase of the NATCOM project. Carter and Minturn met on August 3, 2013 with representatives from each of the agencies that will be represented in the NATCOM facility, as well as representatives from Kay Radio, to discuss equipment needs. Minturn and Carter met again on August 13, 2013 individually with the Sheriff Department, and Police Department, conducting a walk thru site review in order to catalog the actual equipment. Chairman Atteridge asked for a motion to accept

the Director's report as presented...Motion by Commissioner Birdwell, seconded by Commissioner Jones...**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Chairman Atteridge asked for a motion to accept the statement of charges on the District's VISA account...Motion by Commissioner Paige, seconded by Commissioner Jones.... **MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS**

Mr. Mark Roberts provided a briefing on the property abstract work in which he concluded that notwithstanding some minor clean-up work the title looks clean and good. Mr. Roberts briefly discussed the issue of title insurance vs. an opinion letter. Commissioner McCain recommended that the board defer making any decision on Insurance until they had time to for additional research. Chairman Atteridge asked for a motion to accept the NATCOM Property Abstract Briefing....Motion by Commissioner McCain, seconded by Commissioner Paige.....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Mr. Carter reported to the board that signage expenses had surpassed the authorized budget for the year by \$79.00. Chairman Atteridge asked for a motion to amend this year's signage budget to reflect a total of \$2500.00 allocated for the purchase of parish road name signage....Motion by Commissioner McCain, seconded by Commissioner Paige.....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Chairman Atteridge welcomed newly appointed Commissioner Mary Jones, who replaced Commissioner Jennifer Perkins as Director of Homeland Security. Commissioner Jones was also elected to serve as Commission Secretary.....Chairman Atteridge asked for a motion to accept Commissioner Mary Jones as Secretary for the 911 Commission...Motion by Commissioner Victor Jones, seconded by Commissioner McCain...**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

Having no more business to come before the 911 board of commissioners.....Chairman Atteridge asked for a motion to adjourn until it's next schedule meeting date.....Motion by Commissioner Atteridge, seconded by Commissioner Miller.....**MOTION CARRIED UNANIMOUSLY BY SHOW OF HANDS.**

**MEETING AJOURNED 2:55 P.M.**

Mary Jones  
Commission Secretary