

**MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT**

2:00 p.m., Tuesday, May 19, 2015
Council Meeting Room
Natchitoches Parish Court House

CALL TO ORDER-Chairman Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, May 19, 2015 at 2:00 p. m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner McCain led the Pledge of Allegiance, followed by the Prayer which was offered by Commissioner Dove.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace
Commissioners present: Micky Dove, Crit Miller , Victor Jones, Jack McCain, Larry Atteridge
Commissioners absent: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Roberts.

PUBLIC COMMENTS/INTRODUCTION OF GUEST-Chairman Atteridge noted that there were no guest present and therefore no public comments.

APPROVAL/MODIFICATIONS TO AGENDA-Chairman Atteridge asked if there were any modifications to the Agenda. 911 Director Willis Carter stated there were none that he was aware of.

APPROVAL OF MINUTES - Chairman Atteridge asked for a Motion to approve the minutes of the March 17, 2015 Board Meeting as written.....Motion by Commissioner Chris Paige, seconded by Commissioner Mary Jones . Roll call vote was recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; McCain, YES; Miller YES, ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**

FINANCIAL REPORT –Rebecca Jones, representing Johnson Thomas & Cunningham, submitted Financial report for the period ending April 30, 2015. Chairman Atteridge asked for a motion to accept the Financial report submitted by Mrs. Jones. Motion by Commissioner Victor Jones, second by Commissioner McCain. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; McCain, YES; Miller, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**

9-1-1 DIRECTORS REPORT- Mr. Carter reported on the following: Surcharge Increase – The Louisiana APCO/NENA Governance Committee has abandoned efforts to introduce a bill which would increase surcharge payments to any district in the state who would elect to enact the increases authorized by the Bill. **Site Visit Livingston Parish** – On April 7th, Commissioners Larry Atteridge, Victor Jones, Micky Dove, and Crit Miller along with Willis Carter visited Livingston Parish 9-1-1 to observe their operations. **Meeting w/Natchitoches Mayor** – On April 8th, Commission McCain and Carter met with Mayor Posey for the purpose of discussing utility services for the NATCOM facility. Plans are to bring electric service in from the by-pass, with water and sewerage being brought in off Industrial Drive. **APCO Symposium** – The District sponsored four (4) Telecommunicators attendance at the 2015 APCO Training Symposium held in Lake Charles on April 13 – 16th. **Reimbursement from Capital Outlay** – The district received reimbursement of \$27,500.20 from the State Capital Outlay program on April 15, 2015. **Louisiana FirstNet Broadband Orientation Meeting** – Carter represented the communications district

at the first orientation meeting to introduce and improve awareness of Louisiana FirstNet. This meeting was conducted on April 27, 2015 at the Natchitoches Events Center. **FirstNet Broadband Consultation Meeting** – On May 15, 2015, Carter joined a host of invited participants in Louisiana FirstNet's first consultation meeting in Baton Rouge and attended by some 95 individuals from across the state. **Public Safety Broadband Summit** - Carter reported that he also joined over 270 other attendees representing 36 states in Washington, DC on May 4th and 5th for APCO's Annual Broadband Summit. Attendees received the latest updates on FirstNet. **ATMOS agrees to provide natural gas** – On 4-14-2015 Mr. Micky Rogers with Atmos gas contacted the district and advised that they would provide a natural gas service line to our facility (at no cost to the district). **Carter Jury Duty** - Carter reported that he been summoned to appear for potential selection for jury duty at 0900 in Webster Parish on June 16, 2015 which will conflict with the next regular commission meeting. **ANNOUNCEMENTS:** 9-1-1 office will be closed on May 25, 2015 for Memorial Day. Chairman Atteridge asked if the district funded any of the travel to Carter's out-of-town meetings to which Carter responded no, and further stated that all of his travel and training (unless specifically requested and subsequently authorized) is at his expense.

Chairman Atteridge asked for a motion to accept the 9-1-1 Directors report submitted by Mr. Carter. Motion by Commissioner Victor Jones, second by Commissioner McCain. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; McCain, YES; Miller, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**
Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; McCain, YES; Miller, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige.**
Motion Passed

JUNE BOARD MEETING- Chairman Atteridge asked for a motion to cancel the June 16, 2015 Board Meeting.....Motion by Commissioner McCain, seconded by Commissioner Dove. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; McCain, YES; Miller, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**

VISA ACCOUNT ACTIVITY REPORT-Chairman Atteridge asked for a motion to accept statement of charges on the District's VISA account as provided. Motion by Commissioner Dove, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Atteridge, YES Dove, YES; Victor Jones, YES; Miller, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**

NATCOM PROJECT REPORT- Mr. Minturn was not present to report on the NATCOM Project.

Having no further Business to come before the Communications District Board of Commissioners, Chairman Atteridge called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Dove, seconded by Victor Jones. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Victor Jones, YES; Miller, YES; McCain, YES; ABSENT: Rick Nowlin, Doug Birdwell, Mary Jones and Chris Paige. Motion Passed**

MEETING ADJOURNED 2:35 P. M.

I, _____, Secretary for the Board of
(Print Name)

Commissioners of the Natchitoches Parish Communications District do hereby confirm that the foregoing action was duly approved on: _____.

Signature