

**MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT**

2:00 p.m., Tuesday, September 15, 2015
Council Meeting Room
Natchitoches Parish Court House

CALL TO ORDER-Chairman Atteridge called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, September 15, 2015 at 2:00 p. m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner Dove led the Prayer, followed by the Pledge of Allegiance which was offered by Commissioner McCain.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace
Commissioners present: Micky Dove, Jack McCain, Larry Atteridge, Mary Jones, and Crit Miller. **Commissioners absent:** Chris Paige, Victor Jones and Rick Nowlin. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

PUBLIC COMMENTS/INTRODUCTION OF GUEST-Chairman Atteridge welcomed the board guest. No public comments.

APPROVAL/MODIFICATIONS TO AGENDA-Chairman Atteridge asked if there were any modifications to the Agenda. 911 Director Willis Carter stated that there were no modifications. Chairman Atteridge asked for a motion to approve the agenda as written...Motion by Commissioner Dove, seconded by Commissioner Mary Jones. Roll call vote as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

APPROVAL OF MINUTES - Chairman Atteridge asked for a Motion to approve the minutes of the July 21, 2015 Board Meeting as written....Motion by Commissioner McCain, seconded by Commissioner Miller . Roll call vote was recorded as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

FINANCIAL REPORT –Rebecca Jones, representing Johnson Thomas & Cunningham, presented the financial report for the period ending August 31, 2015. Chairman Atteridge asked for a motion to accept the financial report as presented. Motion by Commissioner Mary Jones, second by Commissioner McCain. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

9-1-1 DIRECTORS REPORT- Mr. Carter reported on the following: The District has requested approval to Facilities Planning and Control to the construction phase of the NATCOM project and a draft construction schedule has been developed. The 9-1-1 Telephone system upgrade installation is complete albeit some issues are still outstanding. The district has filed an insurance claim on Clarence siren site. Revised/updated capital Outlay Request due November 1, 2015. 2016 Budget preparation is currently underway in accordance with district policy.

Chairman Atteridge asked for a motion to accept the 911 Director's report. Motion by Commissioner Dove, seconded by Commissioner Mary Jones.

Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

VISA ACCOUNT ACTIVITY REPORT-Chairman Atteridge asked for a motion to accept the statement of charges on the District's bank card account as provided. Motion by Commissioner Mary Jones, seconded by Commissioner McCain. Roll call vote recorded as follows: **Atteridge, YES Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

9-1-1 TELEPHONE SYSTEM UPGRADE PROGRESS REPORT- Natchitoches Parish 9-1-1 moved one step closer in its quest to provide the latest in technological enhancements to support its mission to provide quality 9-1-1 emergency services to its citizens and visitors. On September 2, 2015 officials from the Natchitoches 911 Communications District, AT&T, and Airbus Communications were on hand for the cutover to the new Airbus Vesta 911 telephone system. This new system replaces the 911 telephone system that had been in services for 13-years. The Vesta 911 telephone system offers many features and functions not available with previous system, making it possible to take prepare for NG911 refers to Next Generation, which uses advanced technology capable of supporting a wide array of 911 services: Chairman Atteridge asked for a motion to accept the 911 Telephone System Upgrade Progress report: Motion by Commissioner Mary Jones, seconded by Commissioner Crit Miller. Roll call vote as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

NATCOM PROJECT REPORT- 911 Director Mr. Willis Carter reported on the NATCOM project in absent of Mr. Minturn. Chairman Atteridge asked for a motion to accept the NATCOM report as presented. Motion by Commissioner Miller, seconded by Commissioner Dove. Roll call vote as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, YES; Chris Paige, YES; and Rick Nowlin. Motion Passed**

Having no further Business to come before the Communications District Board of Commissioners, Chairman Atteridge called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner McCain, seconded by Commissioner Dove. Roll call vote recorded as follows: **Atteridge, YES; Dove, YES; Mary Jones, YES; McCain, YES; Miller, YES; ABSENT: Victor Jones, Chris Paige and Rick Nowlin. Motion Passed**

MEETING ADJOURNED 2:32 P. M.

I, _____, Secretary for the Board of
(Print Name)

Commissioners of the Natchitoches Parish Communications District do hereby confirm that the foregoing action was duly approved on: _____.

Signature