

**MINUTES OF THE REGULAR MEETING
NATCHITOCHEES PARISH COMMUNICATIONS DISTRICT
2:00 p.m., Tuesday, October 18, 2016
Council Meeting Room
Natchitoches Parish Court House**

CALL TO ORDER- Chairman Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, October 18, 2016 at 2:00 p.m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Chairman Dove led the Prayer, Pledge of Allegiance led by Commissioner Atteridge.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace.
Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Victor Jones, Jack McCain, Rick Nowlin, Chris Paige and Mary Jones : Commissioners Absent: Crit Miller.
Staff/Support present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

PUBLIC COMMENTS/INTRODUCTION OF GUEST- No public comments.

APPROVAL/MODIFICATIONS TO AGENDA-*There were no modifications to the agenda.*

APPROVAL OF MINUTES –Chairman Dove asked for a Motion to approve the minutes of the August 9, 2016 Board Meeting¹ as written.....Motion by Commissioner Atteridge, seconded by Commissioner McCain . Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller: Motion Passed**

FINANCIAL REPORT –Rebecca Jones, representing Johnson Thomas & Cunningham, presented, the Financial report for the period ending September 31, 2016. Chairman Dove asked for a motion to accept the Financial Report as presented by Mrs.Jones. Commissioners were advised to act on the “verbal” report provided by Ms. Jones as the report provided in their agenda package was applicable to the previous month. Motion by Commissioner Victor Jones, second by Commissioner Mary Jones. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller: Motion Passed**

9-1-1 DIRECTORS REPORT- Carter reported that staff sent out a total of 45 surcharge increase notices on September 23, 2016, as to date has received 42 receipts. The Budget/Finance Committee meeting on the September 12th and the meeting minutes will be forthcoming. Chairman Dove asked For a motion to accept the Director’s report. Motion by Commissioner Nicholas, seconded by Commissioner Mary Jones. Roll call vote recorded as follows:**Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed**

¹ September 20, 2016 meeting cancelled.

BANK CARD ACCOUNT ACTIVITY REPORT- Chairman Dove asked for a Motion to accept the Bank Card Account Activity Report as presented by Director Carter. Motion by Commissioner Atteridge, seconded by Commissioner Victor Jones. Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed**

RESOLUTION NUMBER 12 OF 2016- A RESOLUTION AUTHORIZING THE BIDDING AND CONSTRUCTIONS PHASE OF THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT 911 CONTROL CENTER (NATCOM) PROJECT AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Dove asked for a motion to accept RESOLUTION #12 OF 2016. Motion by Commissioner Chris Paige, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed**

RESOLUTION NUMBER 13 OF 2016- A RESOLUTION AUTHORIZING THE CLOSING OF BANK OF MONTGOMERY CERTIFICATE OF DEPOSIT NUMBER 0000501384 AND OTHERWISE WITH RESPECT THERETO: Chairman Dove asked for a motion to accept RESOLUTION #13 OF 2016. Motion by Commissioner Paige, seconded by Commissioner McCain. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed.**

RESOLUTION NUMBER 14 OF 2016 (PROFESSIONAL SERVICE CONTRACT)- A RESOLUTION AUTHORIZING EXTENSION OF A PROFESSIONAL SERVICES CONTRACT FOR 9-1-1 DIRECTOR, AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Dove asked for a motion to accept RESOLUTION #14 OF 2016. Motion by Commissioner McCain, seconded by Commissioner Nicholas. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller. Motion Passed.**

NATCOM PROJECT REPORT- George Minturn report was to update the 911 Commissioner on the NATCOM project. Final modifications to the plans are being completed at this time. Met with city utility department and finalized a plan for electrical. Bids will be advertised on November 17th, 24th, and December 1, 2016 with bid opening on December 15, 2016. Ground breaking will be after contract authorization.

Having no further Business to come before the Communications District Board of Commissioners, Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Victor Jones, seconded by Commissioner John Nicholas. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; Rick Nowlin, YES; Chris Paige, YES; ABSENT: Crit Miller Motion Passed.**

MEETING ADJOURNED 2:25 P. M.