

**MINUTES OF THE REGULAR MEETING
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT
2:00 p.m., Tuesday, July 18,2017
Council Meeting Room
Natchitoches Parish Court House**

CALL TO ORDER- Chairman Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, July 18 , 2017 at 2:00 p.m. in the Natchitoches Parish Government meeting room of the Natchitoches Parish Courthouse.

PLEDGE AND PRAYER – Commissioner Micky Dove led the Prayer, Pledge of Allegiance led by Commissioner Larry Atteridge.

ROLL CALL - Roll call was conducted by 9-1-1 Address Coordinator Bernice Wallace.
Commissioners present: Larry Atteridge, John Nicholas, Micky Dove, Mary Jones, Jack McCain. Commissioners Absent: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.

PUBLIC COMMENTS/INTRODUCTION OF GUEST- No Public comments. Juanice Gray, George Minturn, Rebecca Jones, Laquita Collins and Deborah D Dees.

APPROVAL/MODIFICATIONS TO AGENDA-*There were no modifications to the agenda.*

APPROVAL OF MINUTES –Chairman Dove asked for a motion to approve the minutes of the May 16 , 2017 board meeting as written...Motion by Commissioner Larry Atteridge, seconded by Commissioner John Nicholas. Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; .ABSENT: Chris Paige , Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

FINANCIAL REPORT –Chairman Dove asked for a motion to accept the Financial report presented by Rebecca Jones of Johnson Thomas and Cunningham,for the period ending June 30, 2017. Motion by Commissioner Mary Jones, second by Commissioner Jack McCain. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

9-1-1 DIRECTORS REPORT: Mr. Carter reported on Fire District jurisdictional boundary map true up work, and future projects such as exploring ways in which to continue to improve services to the residents, travelers, and visitors to the parish by continuing to support the practice of sharing resources to the benefit of all. Some examples may be: (Text to 9-1-1, cooperative endeavor agreements with other parishes, establishing agreements which will establish minimum PSAP staffing levels, common hiring/screening evaluation standards, emergency call processing standards, deployment standards development, co-located PSAP management plan, and shared multi-agency CAD system development) Two issues on which very preliminary

discussion has taken place is the recruit evaluation process aimed at ensuring the greatest success in hiring communications personnel, and the shared CAD system and the importance of stakeholder participation. Natchitoches hosted the North Louisiana 9-1-1 Directors *Chairman Dove asked for a motion to accept the Director's report as reported by Mr. Carter. Motion by Commissioner John Nicholas, second by Commissioner Mary Jones. Roll call vote recorded as follows: Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin.*

Motion Passed

BANK CARD ACCOUNT ACTIVITY REPORT- Chairman Dove asked for a Motion to accept the Bank Card Account Activity Report. Motion by Commissioner Mary Jones, seconded by Commissioner Larry Atteridge. Roll call vote was recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige , Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

AUDIT REVIEW REPORT-Chairman Dove asked for a Motion to accept the 2016-Audit Report presented by Ms. Deborah Dees, CPA. Motion by Commissioner Larry Atteridge, seconded by Commissioner Jack McCain. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Mary Jones, YES; McCain, YES; ASBENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

RESOLUTION NUMBER 8 OF 2017- A RESOLUTION RATIFYING THE CLOSING OF BANK OF MONTGOMERY CERTIFICATE OF DEPOSIT NUMBER 000005013791 AND OTHERWISE WITH RESPECT THERETO: Chairman Dove asked for a motion to approve RESOLUTION #8 of 2017. Motion by Commissioner Jack McCain, seconded by Commissioner Mary Jones. Roll call vote recorded as follows: **Atteridge,YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

RESOLUTION NUMBER 9 OF 2017- A RESOLUTION DESIGNATING THE OFFICIAL JOURNAL OF THE NATCHITOCHE PARISH COMMUNICATIONS DISTRICT AND OTHERWISE PROVIDING WITH RESPECT THERETO: Chairman Dove asked for a motion to approve RESOLUTION #9 of 2017. Motion by Commissioner Jack McCain, seconded by Commissioner Mary Jones. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

EMERGENCY POWER GENERATOR-Chairman Dove asked for a Motion to approve up to \$7800.00 for generator repair. Motion by Commissioner Atteridge, seconded by Commissioner Nicholas. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones, Crit Miller and Rick Nowlin. Motion Passed**

NATCOM PROJECT REPORT-George Minturn report there are no major issues with the working progress regarding construction of the NATCOM facility. Some concrete blocks and steel has been delivered. Chairman Dove asked for a motion to approve the NATCOM update report by Mr. Minturn and Mr. Carter. Motion by Commissioner Atteridge, seconded by Commissioner McCain. Roll call vote as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones and Rick Nowlin. Motion Passed.**

AUGUST 15, 2017 COMMISSION MEETING- The August 15, 2017 Commission meeting date is in direct conflict with dates for the National Association of Public Safety Communications Officials (APCO) Annual Training Conference and Expo being held this year in Denver, Co. Mr. Carter is requesting to be excused or cancel the August 15, 2017 meeting. Motion by Commissioner McCain, seconded by Commissioner Mary Jones to cancel the August 15, 2017 Board meeting. Roll call vote as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES; Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones and Rick Nowlin. Motion Passed.**

Having no further Business to come before the Communications District Board of Commissioners. Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner Jack McCain, seconded by Commissioner Nicholas. Roll call vote recorded as follows: **Atteridge, YES; Nicholas, YES; Micky Dove, YES Mary Jones, YES; McCain, YES; ABSENT: Chris Paige, Victor Jones and Rick Nowlin . Motion Passed.**

MEETING ADJOURNED 3:17 p.m.