

**MINUTES OF THE REGULAR MEETING  
NATCHITOCHE PARISH COMMUNICATIONS DISTRICT  
2:00 p.m., Tuesday, April 16, 2019  
Room 116 A  
Natchitoches Parish Communications District 9-1-1 Center**

**CALL TO ORDER-** Chairman Micky Dove called the regular meeting of the Natchitoches Parish Communications District to order on Tuesday, April 16, 2019 at 2:00 p.m. in the Natchitoches Parish Communications District 9-1-1 Center , Room 116 A, Natchitoches Parish Louisiana.

**PLEDGE AND PRAYER** –Chairman Dove asked Commissioner Victor Jones to lead the Pledge of Allegiance, and Commissioner Wynn offered the prayer.

**PUBLIC COMMENTS/INTRODUCTION OF GUEST-** *No public comments. LaQuita Collins, Juanice Gary, George Minturn, Christine Stackhouse, Stuart wright, Lamarr McGaskey and Mark Begnaud.*

**ROLL CALL** - Roll call was conducted by Bernice Wallace. **Commissioners present: Larry Atteridge, Micky Dove, Mary Jones, Victor Jones, Jack McCain, John Wynn and Chris Paige. Commissioners Absent: John Nicholas and Rick Nowlin. Staff present: 911 Director Willis Carter, Bernice Wallace and Legal counsel Mark Begnaud.**

**APPROVAL OF MINUTES-** Chairman Dove asked for a motion to approve the minutes of the February 16, 2019 board meeting as written. Motion by Commissioner Wynn, seconded by Commissioner Atteridge. Roll call vote was recorded as follows: **Larry Atteridge, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Chris Paige, YES; ABSENT: John Nicholas and Rick Nowlin. Motion Passed**

**FINANCIAL REPORT** –There was no Financial Report due to the absence of Rebecca Jones:

**9-1-1 DIRECTORS REPORT-** Carter reported that Telecommunication Week is celebrated each year by Presidential proclamation during the second full week in April of each year. As part of this year’s local celebration, NPD and NPSO are sponsoring a luncheon this Thursday for all of our dispatch personnel in appreciation of the work that they do for the residents and visitors to Natchitoches parish. The district is providing some items for gift bags; Carter met with, and subsequently received quotes for lawn service from two local companies; On March 18<sup>th</sup>, Cane River Lawn Care and on ;March 20<sup>th</sup>, Mayeaux’s lawn Rangers. Pricing is near the same and we are currently simply rotating between the two services for grass cutting on a bi-weekly (or as needed schedule; District personnel participated in Statewide Disaster Drill in support of our local office of Homeland Security and this was the first opportunity for the NPOHS to stand up their Emergency Operations Center now housed in the NATCOM facility. Carter stated that by all accounts, the drill was a great success, and Assistant OHS Director Mary Jones, and her staff did an outstanding job in standing up the new EOC; On March 18<sup>th</sup>, the District hosted a

meeting of representatives of our partner agencies to determine requirements for each agency regarding access to television services. Chief Collins of NPSO agreed to serve as lead on that effort, gathering a variety of information from potential service providers and reporting back to the group; The District hosted 9-1-1 Directors from around the region for discussions on how best to assist the Governor's Office of Emergency Preparedness with problems regarding their receipt of emergency calls at their emergency operations Center; District staff participated in telephone conference calls on March 27<sup>th</sup> and April 10<sup>th</sup> for continued discussion regarding AT&T cut over dates; Ward Electrical and George Minturn completed layout preparation for the installation of consoles. Actual floor and data/electrical preparation work will be completed on the 15<sup>th</sup> of April; Consoles will be delivered on April 16<sup>th</sup> with an expected 3-day installation period; Operations room seating is scheduled to arrive at any time. Carter conclude his report and asked if anyone had any questions. Hearing none, Chairman Dove asked for a motion to accept the Directors report as presented. *Motion by Commissioner Wynn, seconded by Commissioner Victor Jones. Roll call vote recorded as follows: **Larry Atteridge, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Chris Paige, YES; ABSENT: John Nicholas and Rick Nowlin. Motion Passed***

**CONTRIBUTION TO THE TELECOMMUNICATIONS CELEBRATION WEEK-911 Director Willis Carter-** asked for someone to make a motion for him to contribute \$100.00, not to exceed \$100.00 the Telecommunications celebration week. Motion by Commissioner Jack McCain, seconded by Commissioner John Wynn. Roll call vote recorded as follows: **Larry Atteridge, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Chris Paige, YES; ABSENT: John Nicholas and Rick Nowlin. Motion Passed.**

**BANK CARD ACCOUNT ACTIVITY REPORT-** Chairman Dove asked for a motion to accept the Bank Card Account Activity Report as presented. Motion by Commissioner Victor Jones, seconded by Commissioner Wynn. Roll call vote as follows: **Larry Atteridge, YES; John Nicholas, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Rick Nowlin, YES; ABSENT: Chris Paige. Motion Passed**

**NATCOM PROJECT UPDATE REPORT-**Chairman Dove asked for a motion to accept the NATCOM Report update as presented. Motion by Commissioner Victor Jones, seconded by Commissioner Paige. Roll call vote recorded as follows: **Larry Atteridge, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Chris Paige, YES; ABSENT: John Nicholas and Rick Nowlin. Motion Passed**

**ADJOURN-**Having no further Business to come before the Communications District Board of Commissioners. Chairman Dove called for a motion to adjourn until it's next scheduled meeting date. Motion by Commissioner John Wynn, seconded by Commissioner Larry Atteridge. Roll call vote recorded as follows: **Atteridge, YES; Micky Dove, YES; Mary Jones, YES; Victor Jones, YES; Jack McCain, YES; John Wynn, YES; Chris Paige, YES; ABSENT: John Nicholas and Rick Nowlin. Motion Passed**

**MEETING ADJOURNED 2:33 p.m.**

**CERTIFICATE**

I, \_\_\_\_\_, Secretary of the Natchitoches Parish Communications District Board, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the assembled Board during public meeting held on \_\_\_\_\_, 2019. Given under my official signature on this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_, Secretary  
Natchitoches Parish Communications District